

Tracking Number: SIF/2017/100417

**PHARMACY COUNCIL OF INDIA**

**Standard Inspection Format (S.I.F) for institutions conducting  
B Pharm**

**(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)**

**(SIF-B)**

*To be filled up by P.C.I*

*To be filled up by inspectors*

**Inspection No. :**

**Date of Inspection:**

**FILE No.**

**NAME OF THE INSPECTORS: 1.  
(IN BLOCK LETTERS)**

**2.**

**PART-1**

**A-GENERAL INFORMATION**

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**A - I.1**

**Name of the Institution**

Pallavan Pharmacy College

**Complete Postal address:**

Pallavan Pharmacy College Iyyengarkulam, Kanchipuram Distt. Kanchipuram-631 502

**Telephone Number with STD Code**

044 27242161

**Fax No**

04427242161

**Email**

pallavan1994@gmail.com

**Year of Establishment**

1993

**Status of the course conducting body**

Society

**(Enclose copy of Registration documents of Society/Trust)**

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**A - I.2**

**Name of the Society/Trust/Management**

Pallavan Educational Trust

**(attach documentary evidence)**

**Address**

Kolivakkam village, Iyyengarkulam 631 502, Kanchipuram Dist, Tamil Nadu

**Telephone Number with STD Code**

044 27242160

**Fax No**

04427242245

**Email**

kpec\_principal@rediffmail.com

**Website**

www.pallavanpharmacy.com

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**A - I.3**

**Name of the Person to be contacted by phone** B Bose  
**Designation** Chairman  
**Address** 23 Ist street, Vadachalam Nagar, Kanchipuram Dist, Kanchipuram - 631 502  
**STD Code** 044  
**Telephone Number**  
**Office** 04427238233  
**Residence** 27238233  
**Mobile** 9443846666  
**Fax No** 04427238233  
**Email** pallavan1994@gmail.com

**A - I.4**

**Name of the Head of the Institution** Dr R Srinivasan  
**Address** Kolivakkam village, Iyyengarkulam 631 502Post, Kanchipuram Dist, Tamil Nadu

Signature of the Head of the Institution

Signature of the Inspectors

**A - I.5****FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL****a. DETAILS OF AFFLIATION FEE PAID**

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
B Pharm	2018-2019	DD No	29/08/2016	

**b. APPROVAL STATUS**

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI			Remarks of the Inspectors
			State Govt	University		
B Pharm	2017-18	Approved Letter No & Date	32-99/2015-PCI/1328-30 & 29/04/2016	1333 & 15/12/1992	Affln.I(1)/02362/2016	
		Approved Intake	60	60	60	
		Actually Admitted	0	0	0	

**c. STATUS OF APPLICATION**

COURSES INSPECTED FOR				
Course	Extension of Approval	Increase in Intake of Seates	Current Intake	Proposed increase in Intake

<b>B Pharm</b>	Yes	No	60	60
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Note: Enclose relevant documents

**A - I.6**

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status Yes

**A - I.6 a**

<b>Status of the Pharmacy Course:</b>	
Independent Building	Yes
Wing of Another College	No
Separate Campus	Yes
Multi Institutional Campus	Yes

Examining Authority:

Degree Course

With complete postal Address, Telephone No. and STD Code.

The Registrar, The Tamil Nadu Dr. M.G.R. Medical University, No.69 (Old No.40), P.B. No.1200, Anna Salai, Guindy, Chennai - 600 032

Signature of the Head of the Institution

Signature of the Inspectors

**B - DETAILS OF THE INSTITUTION**

**B - I.1**

Name of the Principal

Dr R Srinivasan

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	15 years, out of which 5 years as Prof. / HOD	14	
	PhD	Yes	10 years, out of which at least 05 years as Asst. Prof		

\* Documentary evidence should be provided

**B - I.2**

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
B Pharm	01/01/1900		Yes	Yes

\* Enclose Documents

#### B - I.3

Status of Governing Council	Trust
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

#### B - I.4

##### Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	No	No	
Non-Teaching Staff	State Government	Yes	No	No	

#### B - I.5

##### B Pharm Course: Admission statement for the past three year

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
Sanctioned	60	60	60
No. of Admissions	60	55	0
Unfilled Seats	0	5	0
No of Excess Admission	0	0	0

#### B - I.6

##### Academic information: Percentage of UG results for the past three years based on University Calender

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
1st Year	60	55	0
2nd Year	0	57	0
3rd Year	0	0	0
Final Year	0	0	0
Pass % (Final Year)	0	0	0

**B - II****Co-Curricular Activities / Sports Activities**

Whether college has NSS Unit	Yes
If no give reasons	
NSS Program Officer's Name	J Karthi
Programme Conducted Details	Blood donation camp, special camp, medical camp
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Individual
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course	Yes
Organization/Institution/Trust/Society Name	
Complete Postal Address.	
Telephone No.	
Nature of Association	

Signature of the Head of the Institution

Signature of the Inspectors

**C - FINANCIAL STATUS OF THE INSTITUTION**

Audited financial Statement of Institute should be furnished

**C .1 Resources and funding agencies (give complete list)****C .2 Please provide following Information**

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	6750000.00	1.	Building	115600.00	
3.	Library Fee	0.00	2.	Equipment	75320.00	

4.	Sports Fee	0.00	3.	Others	52252.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	0.00	1.	Salary	5780880.00	
			2.	Maintenance Expenditure		
			i. College	150000.00		
			ii. Others	240626.00		
			3.	University Fee	150420.00	
			4.	Apex Bodies Fee	0.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the College	0.00	
			7.	Others	0.00	
			8.	Misc. Expenditure	415200.00	
<b>Total</b>		<b>6750000.00</b>	<b>Total</b>		<b>6737126.00</b>	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

**PART- II PHYSICAL INFRASTRUCTURE**

<b>1.</b>	<b>a. Availability of Land (B.Pharm courses)</b>	<b>Available</b>
	a) 2.5 acers District HQ/Corporation/Municipality limit	
	b) 0.5 acre for City/Metros	
	<b>b. Building</b>	<b>Own</b>
	<b>c. Land Details to be in the name of Trust and Society</b>	<b>Enclosed</b>
	i. Own Records to be enclosed	
	ii. Sale deed	
	<b>d. Building</b>	
	i) Approved Building plan, sale deed to be enclosed	Enclosed
	<b>e. Total Built Area of the college building in sq. mts</b>	<b>Built up Area</b> <b>21058</b>

**2. Class Rooms**

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
B.Pharm	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	360	

[\* To accomodate 60 students]

**3. Laboratory requirement at the end of 4 Years**

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks or Deficiency
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	0	0	
2	Pharmaceutics	03 Laboratories	3	270	
3	Pharmaceutical Chemistry	02 Laboratories	2	180	
4	Pharmaceutical Analysis	01 Laboratory	1	90	
5	Pharmacology	02 Laboratories	2	180	
6	Pharmacognosy	01 Laboratories	1	90	
7	Pharmaceutical Biotechnology	01 Laboratory	1	90	
8	Preparation Room for each lab	10 sq mts (minimum)	5	120	
9	Area of the Machine Room	80-100 Sq.mts	1	110	
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	90	
11	Store Room I	1 (Area 100 Sq mts)	1	110	
12	Store Room II	1 (Area 20 Sq mts)	1	20	

**The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008**

- All the Laboratories should be well lit & ventilated.
- All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
- The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
- The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
- Balance room should be attached to the cocerned laboratories.

**4. Administration Area**

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	45	
2	Office - I - Establishment	01	60 Sq. mts	1	60	
3	Office - II - Academics			2	20	
4	Confidential Room			1	10	

**5. Staff Facilities**

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	4	80	
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	4	40	

#### 6. Meuseum, Library, Aniaml house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	60	
2	Library	01	150 Sq. mts	1	200	
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	50	
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	200	
5	Seminar Hall	01		1	134	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	120	

#### 7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	60 Sq. mts	2	77	
2	Boy's Common Room (Essential)	01	60 Sq. mts	2	76	
3	Toilet Blocks for Girls	01	24 Sq. mts	1	75	
4	Toilet Blocks for Boys	01	24 Sq. mts	1	75	
5	Drinking Water facility - Water cooler (Essential)	01	--	2	2	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	1	2000	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	2000	
8	Power Backup Provision (Desirable)	01	--	1	125	

#### 8. Computer and other Facilities

Name	Required	Available		Remarks/Deficiency
		No.	Area in Sq.mts	

Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	78	
Computer (Latest Configuration)	1 system for every 10 students (UG & PG)	30	0	
Printers	1 Printer for every 10 computers	3	0	
Multi Media Projector	01	1	0	
Generator (5KVA)	01	1	125	

**9. Amenities(Desirable)**

Name	Requirment as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	0	0	desirable	
Staff Quarters	16 x 80 Sq. mts	0	0	desirable	
Canteen	100 Sq. mts	1	183	Available	
Parking Area fro staff and students		1	50	Available	
Bank Extension Counter		1	150	Available	
Cooperative Stores		1	30	Available	
Guest House	80 Sq. mts	0	0	desirable	
Transport Facility for students		1	1	Available	
Medical Facilities(First Aid)		1	1	Available	

**10.A. Library Books and Periodicals**

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	200	2632	
2	Annual Addition of Books		100 to 150 books per year	30	250	
3	Periodicals Hard Copies/Online		10 National 05 International periodicals	15	15	
4	CDS		Adequate Nos	2	2	
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available		
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	Available Available Available		
7	Library Automation and Computrized System			Available		
8	Library timings			8.30A.M-4.30P.M.		

**10.C.Library Staff**

Sl. No.	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Available	
3	Library Attenders	10+2 / PUC	2	Available	

Signature of the Head of the Institution

Signature of the Inspectors

**PART III ACADEMIC REQUIREMENTS**

**Course Curriculum**

**1. Student Staff Ratio:**

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1)If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
B. Pharm	60:6	20:1	

**2. Scheme of B. Pharm Course:**

**Annual**

**3. Date of Commencement of session/ sessions for B.Pharm:**

Commencement	Completion
09/09/2015	22/07/2016

**4. Vacation**

	No of Days		No of Days
Summer :	30	Winter :	14

**5. Total No. of working days**

220

**6. Time Table copy Enclosed:**

**Yes**

**7. Whether the prescribed numbers of classes are being conducted as per university norms**

B Pharm I

No of Theory Classes	Practical Classes

Subject 1	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	Remarks of the Inspectors
Pharmaceutical Inorganic Chemistry	3	0	3	0	1	
Pharmaceutical organic Chemistry	3	0	3	0	1	
Anatomy, Physiology & Health Education	3	0	3	0	1	
Biochemistry	3	0	3	0	1	
Biostatistics and Computer Applications	3	0	3	0	1	

**B Pharm II**

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Physical Pharmaceutics	3	3	3	3	2	
Pharmaceutical Analysis and Physical Chemistry	3	3	3	3	2	
Pharmaceutical Technology	3	3	3	3	2	
Advanced Pharmaceutical Organic Chemistry	3	3	3	3	2	
Pharmacy Practice and Pathophysiology	3	3	3	3	2	

**B Pharm III**

**B Pharm IV**

**8. Whether Tutorials are being conducted (if yes, as per university norms)**

**Yes**

**9. Number of Guests Lecturers/Seminars/Work Shops/Symposia/Presentations conducted during last year**

Name of the Event	2015-2016	2016-2017	2017-2018
Guest Lectures	3	0	--
Seminars	1	0	--
Workshops	3	0	--
Symposia	0	0	--

**B. Papers Presented/Published during last 3 years**

	2015-2016		2016-2017		2017-2018	
	National	International	National	International	National	International
<b>Published</b>	1	0	0	0	--	--
<b>Presented</b>	1	0	0	0	--	--

**10. Whether Internal Assessments are conducted periodically as per university/Board norms**

**B. PHARM**

Class	I Sessional Dates		II Sessional Dates		III Sessional Dates		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	07/12/2015	14/12/2015	07/03/2016	14/03/2016	13/06/2016	20/06/2016	
II B. Pharm	--	--	--	--	--	--	
III B. Pharm	--	--	--	--	--	--	
IV B. Pharm	--	--	--	--	--	--	

**11. Whether Evaluation of the internal assessments is Fair**

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Class	No of Candidates scored more than 80%		No of Candidates scored 60% - 80%		No of Candidates scored 50% - 60%		No of Candidates scored less than 50%		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B.Pharm	--	--	--	--	--	--	--	--	
II B.Pharm	--	--	--	--	--	--	--	--	
III B.Pharm	--	--	--	--	--	--	--	--	
IV B.Pharm	--	--	--	--	--	--	--	--	

**12. Work load of Faculty members for B. Pharm**

S.No.	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load	Remarks of the Inspectors
			I		II		III		IV			
			Th	Pr	Th	Pr	Th	Pr	Th	Pr		
1	Dr. R Srinivasan											
2	Dr. Swarnalatha											
3	Mr. Amstrong N											
4	Mr. J Karthi	Biochem	3	6	0	0	0	0	0	0	9	
5	Mr. Kathiravan P											
6	Mr. MariyappanG											
7	Mr. Ramanathan N	PIC POC	6 6	0 0	0 0	0 0	0 0	0 0	0 0	0 0	6 6	
8	Mr. Sakthivel											
9	Mr. Suresh rajan											
10	Mrs. A MANJULA											
11	Mrs. Archana SP	APH	3	6	0	0	0	0	0	0	9	
12	Mrs. Malarvizhi k											

**13. Percentage of students qualified in GATE in the last Three Years**

Details	Year : 2015-2016	Year : 2016-2017	Year : 2017-2018
No of Students Appeared	--	--	--

<b>No of Student Qualified</b>	--	--	--
<b>Percentage</b>	--	--	--

**14. Whether the Institution has an Industry interaction Cell: Available**

<b>Events</b>	<b>Details For thr previous Year</b>
<b>No of Industrial Visits</b>	0
<b>Insdustrials Tour</b>	0
<b>Industrial Training</b>	0
<b>No of resourse persons from the Industry for Guest Lectures</b>	1
<b>No. of collaboration projects with Industry</b>	0

**15. Percentage of students placed through the college placement cell in the last Three Years**

<b>Details</b>	<b>Year : 2015-2016</b>	<b>Year : 2016-2017</b>	<b>Year : 2017-2018</b>
<b>No of Students Appeared for campus interview</b>	--	--	--
<b>% Percentage</b>	--	--	--

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies) --

Signature of the Head of the Institution

**Signature of the Inspectors**

**PART IV - PERSONNEL**

**TEACHING STAFF**

**1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:**

<b>S.No.</b>	<b>Name</b>	<b>Designation</b>	<b>Qualification</b>	<b>Date of Joining</b>	<b>Teaching Experience After PG</b>	<b>State Pharmacy Coun. Reg No.</b>	<b>Signature of Faculty</b>	<b>Remarks of Inspector</b>
1	J Karthi	Associate Professor	B Pharm, M Pharm,	06/05/2015	2.9 + 7.1	6697A1		

**2. Qualification and Number of Staff Members**

<b>Qualification</b>				
<b>B Pharm</b>	<b>M Pharm</b>	<b>PhD</b>	<b>Others</b>	
27	9	1	0	Part Time

**3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.**

	<b>No. of staff required for I B. Pharm</b>	<b>Available</b>	<b>No. of staff required for II B. Pharm</b>	<b>Available</b>	<b>No. of staff required for III B. Pharm</b>	<b>Available</b>	<b>No. of staff required for IV B. Pharm</b>	<b>Available</b>
<b>Principal</b>	1		1		1		1	

<b>Pharmaceutical Chemistry</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>1</b>
<b>Pharmaceutical Analysis</b>	<b>1</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>Pharmacology</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>1</b>
<b>Pharmacognosy</b>	<b>1</b>		<b>2</b>		<b>3</b>		<b>3</b>	
<b>Pharmaceutics</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>1</b>
<b>Total</b>	<b>6</b>		<b>9</b>		<b>13</b>		<b>17</b>	
<b>Part Time teaching staff</b>	<b>3</b>		<b>--</b>		<b>--</b>		<b>--</b>	
<b>Remarks of the Inspection Team</b>								

\*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

#### 4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	<b>0</b>	
	Asst. Professor	1	<b>3</b>	
	Lecturer	4	<b>3</b>	
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	<b>0</b>	
	Asst. Professor	1	<b>2</b>	
	Lecturer	4	<b>3</b>	
Department of Pharmacology	Professor	1	<b>0</b>	
	Asst. Professor	1	<b>2</b>	
	Lecturer	3	<b>2</b>	
Department of Pharmacognosy	Professor	1	<b>0</b>	
	Asst. Professor	1	<b>2</b>	
	Lecturer	2	<b>1</b>	

#### 5. Selection criteria and Recruitment Procedure for Faculty

<b>a. Whether Recruitment Committee has been formed</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<b>b. Whether Advertisement for vacancy is notified in the Newspapers</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<b>c. Whether Demonstration Lecture has been conducted</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<b>d. Whether opinion of Recruitment Committee Recorded</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No

**6. Details of Faculty Retention for:**

Name of Faculty Member	Period	Percentage
	Duration of 15 year and above	
	Duration of 10 year and above	
	Duration of 5 year and above	
Dr. R. SRINIVASAN, K. KARTHI, K.MALARVIZHI, A.MANJULA, SP ARCHANA, N. RAMANATHAN V.KANTHARUBAN,G.PACHIYAPPAN, Dr. V. SATHIYA NARAYANA	Less than 5 years	100

**7. Details of Faculty Turnover**

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Dr. R. SRINIVASAN, K. KARTHI, K.MALARVIZHI, A.MANJULA, SP ARCHANA, N. RAMANATHAN V.KANTHARUBAN,G.PACHIYAPPAN, Dr. V. SATHIYA NARAYANA	% of faculty retained in last 3 yrs	No	No	No	Yes

**8. Number of Non-teaching staff available for B. Pharm course for intake of 60 students:**

Sl No.	Designation	Required Number	Required Qualification	Available Number	Qualification	Remarks of the Inspectors
1	Laboratory technician	1 for each Dept	D. Pharm	2	BSc	
2	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	1	BSc	
3	Office Superintendent	1	Degree	0		
4	Accountant	1	Degree	2	MBA	
5	Store keeper	1	D. Pharm/ Degree	0		
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1	BBA	
7	First Division Assistant	1	Degree	1	BSc	
8	Second Division Assistant	2	Degree	0		
9	Peon	2	SSLC	0		
10	Cleaning personnel	Adequate	---	0		
11	Gardener	Adequate	---	0		

**9. Scale of pay for Teaching faculty (to be enclosed):**

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No	EPF A/C No	Total	Signature
										PT	TDS	EPF					
1	J Karthi	B Pharm, M Pharm,	Associate Professor	12000	0	11640	0	0	0	0	0	0	04810110000557			23640	
2	Swarnalatha	B Pharm,	Associate Professor	24000	0	16000	0	0	0	0	0	0	arffd12323	0	0	40000	
3	Ramanathan N	B Pharm,	Asstt. Professor	15600	0	8040	0	0	0	0	0	0	dfdfsas134	0	0	23640	
4	Archana SP	B Pharm,	Asstt. Professor	15600	0	8040	0	0	0	0	0	0	dfdfsas134	0	0	23640	

5	MariyappanG	B Pharm,	Asstt. Professor	12000	0	90000	0	0	0	0	0	25730110026712	4925842945	0	21000
6	Kathiravan P	B Pharm,	Asstt. Professor	12000	0	90000	0	0	0	0	0	25730110026712	4925842945	0	21000
7	R. Srinivasan	B Pharm,	Principal/Director	37400	0	30668	0	13000	0	1800	0	0	ATZPR4107M	0	56360
8	Sakthivel	B Pharm,	Asstt. Professor	12000	0	90000	0	0	0	0	0	25730110026712	4925842945	0	21000
9	Amstrong N	B Pharm,	Asstt. Professor	12000	0	11640	0	0	0	0	0	0	arffd12321	0	23640
10	Suresh rajan	B Pharm,	Asstt. Professor	0	0	0	0	0	0	0	0	0	1233334454	0	0
11	A MANJULA	B Pharm,	Associate Professor	0	0	0	0	0	0	0	0	0	1233334454	0	0
12	Malarvizhi k	B Pharm,	Associate Professor	0	0	0	0	0	0	0	0	0	1233334454	0	0

**10. Whether facilities for Research / Higher studies are provided to the faculty?**

Yes  No

(Inspectors to verify documents pertaining to the above)

**11. Whether faculty members are allowed to attend workshops and seminars?**

Yes  No

(Inspectors to verify documents pertaining to the above)

**12. Scope for the promotion for faculty: Promotions**

Yes  No

**13. Gratuity Provided**

Yes  No

**14. Details of Non-teaching staff members (list to be enclosed)**

Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
BK Thanasekaran	Administrative Officer	MCom	02/06/2014	18		
G Ganasan	Accountant	MBA	01/07/2015	8		
RC Ravichandran	Accountant	BSc	02/06/2014	8		
KP Poongathai	Librarian	MLIC	02/06/2014	5		
K Eswari	Laboratory Assistants	BSc	02/06/2014	5		
R Archana	Laboratory Technician	BSc	02/06/2014	7		
M Vijayarangan	Laboratory Technician	BSc	02/06/2014	5		
P Arunagiri	First Division Assistant	BSc	02/06/2014	5		
B Sivakumar	Computer Data Operator	BBA	02/06/2014	8		

**15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.**

Yes  No

Signature of the Head of the Institution

Signature of the Inspectors

**PART V - DOCUMENTATION**

Records Maintained (Essential)		Yes/No	Remarks of the Inspectors
Sl. No.	Records		



<b>Chemicals</b>	35000	36000	<b>Chemicals</b>	50000	51000	<b>Chemicals</b>	120000	0	
<b>Glassware</b>	24000	23000	<b>Glassware</b>	30000	32000	<b>Glassware</b>	50000	0	
<b>Equipment</b>	200000	200000	<b>Equipment</b>	20000	20000	<b>Equipment</b>	115000	0	
<b>Books</b>	230000	300000	<b>Books</b>	300000	250000	<b>Books</b>	350000	0	
<b>Journals</b>	30000	31000	<b>Journals</b>	30000	51650	<b>Journals</b>	55000	0	

\*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

### PART VII "EQUIPMENT AND APPARATUS

#### 1 . Department wise List of Minimum equipments required for B Pharm

Department of Pharmacology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscopes	15		No	
2	Haemocytometer with Micropipettes	20		No	
3	Sahli's haemocytometer	20		No	
4	Hutchinson's spirometer	1		No	
5	Sphygmomanometer	5		No	
6	Stethoscope	5		No	
7	Permanent Slides for various tissues	0		No	
8	Models for various organs	0		No	
9	Specimen for various organs and systems	0		No	
10	Skeleton and bones	0		No	
11	Different Contraceptive Devices and Models	0		No	
12	Muscle electrodes	1		No	
13	Lucas moist chamber	1		No	
14	Myographic lever	1		No	
15	Stimulator	1		No	
16	Centrifuge	1		No	
17	Electronic Balance	1		No	
18	Physical /Chemical Balance	1		No	
19	Sherrington's Kymograph Machine / Polyrite	10		No	
20	Sherrington Drum	10		No	
21	Perspex bath assembly (single unit)	10		No	
22	Aerators	10		No	
23	Computer with LCD	1		No	
24	Software packages for experiment	1		No	
25	Standard graphs of various drugs	0		No	
26	Actophotometer	1		No	

27	Rotarod	1		No	
28	Pole climbing apparatus	1		No	
29	Analgesimeter (Eddy's hot plate and radiant heat methods)	1		No	
30	Convulsiometer	1		No	
31	Plethysmograph	1		No	
32	Digital pH meter	1		No	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Folin-Wu tubes	60		No	
2	Dissection Tray and Boards	10		No	
3	Haemostatic artery forceps	10		No	
4	Hypodermic syringes and needles of size 15,24,26G	10		No	
5	Livers, cannulae	20		No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmacognosy**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15		No	
2	Digital Balance	2		No	
3	Autoclave	2		No	
4	Hot air oven	2		No	
5	B.O.D. incubator	1		No	
6	Refrigerator	1		No	
7	Laminar air flow	1		No	
8	Colony counter	2		No	
9	Zone reader	1		No	
10	Digital pH meter	1		No	
11	Microscope with stage and oil immersion objective	20		No	
12	Sterility testing unit	1		No	
13	Camera Lucida	15		No	
14	Eye piece micrometer	15		No	
15	Stage micrometer	20		No	
16	Incinerator	1		No	
17	Moisture balance	1		No	
18	Heating mantle	15		No	
19	Flourimeter	1		No	
20	Vacuum pump	2		No	
21	Micropipettes (Single and multi channeled)	2		No	
22	Micro Centrifuge	1		No	
23	Projection Microscope	1		No	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20		No	
2	Water bath	20		No	
3	Clavengers apparatus	10		No	
4	Soxhlet apparatus	10		No	
5	TLC chamber and sprayer	10		No	

6	Distillation unit	1	No
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NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmaceutical Chemistry**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5		No	
2	Oven	3		No	
3	Refrigerator	1		No	
4	Analytical Balances for demonstration	5		No	
5	Digital balance 10mg sensitivity	10		No	
6	Suction pumps	6		No	
7	Muffle Furnace	1		No	
8	Mechanical Stirrers	10		No	
9	Magnetic Stirrers with Thermostat	10		No	
10	Vacuum Pump	1		No	
11	Digital pH meter	1		No	
12	Microwave Oven	1		No	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2		No	
2	Reflux flask and condenser single necked	20		No	
3	Reflux flask and condenser double / triple necked	20		No	
4	Burettes	40		No	
5	Arsenic Limit Test Apparatus	20		No	
6	Nessler's Cylinders	40		No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmaceutics**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Homogenizer	5		No	
2	Digital balance (10 mg sensitivity)	5		No	
3	Microscopes	5		No	
4	Stage and eye piece micrometers	5		No	
5	Brookfield's viscometer	1		No	
6	Ball mill	1		No	
7	Sieve shaker with sieve set	1		No	
8	Double cone blender	1		No	
9	Propeller type mechanical agitator	5		No	
10	Autoclave	1		No	
11	Steam distillation still	1		No	
12	Vacuum Pump	1		No	
13	Standard sieves, sieve no. 8, 10, 12, 22, 24, 44, 66, 80	0		No	
14	Tablet punching machine	1		No	
15	Capsule filling machine	1		No	
16	Ampoule washing machine	1		No	
17	Ampoule filling and sealing machine	1		No	
18	Tablet disintegration test apparatus IP	1		No	

19	Tablet dissolution test apparatus IP	1		No	
20	Monsanto's hardness tester	1		No	
21	Pfizer type hardness tester	1		No	
22	Friability test apparatus	1		No	
23	Clarity test apparatus	1		No	
24	Ointment filling machine	1		No	
25	Collapsible Tube Crimping Machine	1		No	
26	Tablet coating pan	1		No	
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10		No	
28	Digital pH meter	2		No	
29	All purpose equipment with all accessories	1		No	
30	Aseptic Cabinet	1		No	
31	BOD Incubator	2		No	
32	Bottle washing Machine	1		No	
33	Bottle Sealing Machine	1		No	
34	Bulk Density Apparatus	2		No	
35	Conical Percolator (glass/ copper/ stainless steel)	10		No	
36	Capsule Counter	2		No	
37	Energy meter	2		No	
38	Hot Plate	2		No	
39	Humidity Control Oven	1		No	
40	Liquid Filling Machine	1		No	
41	Mechanical stirrer with speed regulator	2		No	
42	Precision Melting point Apparatus	1		No	
43	Tray Drier	1		No	
44	Distillation Unit	1		No	

#### Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwald's viscometer	15		No	
2	Stalagmometer	15		No	
3	Desiccator	5		No	
4	Suppository moulds	20		No	
5	Buchner Funnels Small, medium, large	0		No	
6	Filtration assembly	1		No	
7	Permeability Cups	5		No	
8	Andreason's Pipette	3		No	
9	Lipstick moulds	10		No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

#### Pharmaceutical Biotechnology

#### Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1		No	
2	Lyophilizer (Desirable)	1		No	
3	Gel Electrophoresis (Vertical and Horizontal)	1		No	
4	Phase contrast/Trinocular Microscope	1		No	
5	Refrigerated Centrifuge	1		No	
6	Fermenters of different capacity (Desirable)	1		No	
7	Tissue culture station	1		No	

8	Laminar airflow unit	1		No	
9	Diagnostic kits to identify infectious agents	1		No	
10	Rheometer	1		No	
11	Viscometer	1		No	
12	Micropipettes (single and multi channeled)	0		No	
13	Sonicator	1		No	
14	Respinometer	1		No	
15	BOD Incubator	1		No	
16	Paper Electrophoresis Unit	1		No	
17	Micro Centrifuge	1		No	
18	Incubator water bath	1		No	
19	Autoclave	1		No	
20	Refrigerator	1		No	
21	Filtration Assembly	1		No	
22	Digital pH meter	1		No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Central Instrumentation Room**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1		No	
2	Digital pH meter	1		No	
3	UV- Visible Spectrophotometer	1		No	
4	Flourimeter	1		No	
5	Digital Balance (1mg sensitivity)	1		No	
6	Nephelo Turbidity meter	1		No	
7	Flame Photometer	1		No	
8	Potentiometer	1		No	
9	Conductivity meter	1		No	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1		No	
11	HPLC	1		No	
12	HPTLC (Desirable)	1		No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1		No	
14	Biochemistry Analyzer (Desirable)	1		No	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1		No	
16	Deep Freezer (Desirable)	1		No	
17	Ion- Exchanger	1		No	
18	Lyophilizer (Desirable)	1		No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Observations of the Inspectors:**

Compliance of the last recommendations by Inspectors

Specific observations if not compiled

Signature of Inspectors:

1.

2.

**Note:**

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

of the Institution

**Signature of the Inspectors**